

Key Features

Manage the volunteer recruitment process including shifts and activities within various work locations. Also, coordinate volunteer placements, logging hours and shifts.

- Add and tag volunteers as a contact on the database and assign their volunteer status.
- Create locations, roles, shift patterns and placement types.
- Log the skill sets offered by the volunteer and match to role skills required.
- Set user security access permissions so only those with access are able to see volunteer details.
- Allocate locations, roles, shifts and availability to volunteers. View these in the location calendar or volunteer's contact file.
- Add salary codes to roles to enable reporting on costs saved by using volunteers.
- Store details relating to volunteer recruitment process with dates or checks included, such as DBS clearance, driving licence checks, references taken. Add renewal dates if required.
- Log reasons why volunteers leave the organisation.
- Generate standard reports to analyse the volunteer base and activity.

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